NATIONAL STUDENT CLEARINGHOUSE®

AUTHORIZATION TO RELEASE DATA TO ACHIEVING THE DREAM

The undersigned, as an authorized representative of [institution name] ("Institution"), authorizes and instructs the National Student Clearinghouse ("Clearinghouse") to disclose the Institution's data submission for existing Clearinghouse services to Achieving the Dream, Inc. ("ATD") in accordance with the following:

The Clearinghouse will compare the submitted students with its nationwide postsecondary student database to determine the subsequent enrollment and academic achievements of those individuals. The Clearinghouse will use this information to prepare full cohort and de-identified, individual level reports, and institutional level, aggregate reports for ATD.

The Institution authorizes the Clearinghouse to send the resulting reports to ATD. Data included in the report to ATD will include:

- Standard StudentTracker outputs as published by Clearinghouse
- Calculated persistence data
- Calculated transfer data
- Calculated credential data

- First time in college marker
- Gender
- Ethnicity
- Pell status
- Enrollment in remedial courses

Clearinghouse acknowledges that it shall comply with the Family Educational Rights and Privacy Act ("FERPA"), as amended, to the extent that FERPA applies to this authorization to disclose data to ATD. It also acknowledges and promises that it shall inform ATD in writing of its obligation to comply with FERPA, to the extent that the Act applies to the report (and data contained therein) delivered to ATD from Clearinghouse. Information supplied by the Clearinghouse to ATD will not include personally identifiable information for students the Institution has indicated have placed FERPA directory blocks on their records; however, these students will be included in a de-identified fashion in aggregate totals.

The Institution acknowledges that the Clearinghouse will not be responsible for the accuracy of the information provided to it by the Institution.

ATD will only release institutional data with identifying information to the Institution or as required by law or regulation. ATD may release comparative aggregate data on the ATD Network to participating institutions for benchmarking where the comparative classification includes at least two ATD Network participating institutions.

ATD may share institutional-level data with service providers to develop data reports and/or online platforms or provide other services on behalf of ATD for Network institutions. ATD shall require any such service providers to comply with the privacy and security provisions of the Clearinghouse-ATD StudentTracker Agreement for Researchers.

If the Institution opts to withdraw from the ATD Network, then ATD will no longer request the Institution's data from the Clearinghouse. ATD will maintain the Institution's historical data.

This Agreement may be terminated by either Party by providing fourteen (14) days written notice to the other Party.

Institution Name:	-
Institution Address:	_
Authorized Signatory:	_
Name/Title:	Date

Please sign with original signature, scan and email to data@achievingthedream.org by July 31, 2015.