**Complete the Work Plan for Each Phase**

*Copy and paste the blank table for each phase you identified. Add additional rows to each table, as needed.*

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| --- | --- | --- | --- | --- | --- |
| Phase One Work Plan | | | | | |
| **Name and brief description of phase** | | | | | |
| **Related major goals** | | | | | |
| **Measurable indicators of progress by *year, term, or month*:** | | | | | |
| **Major Milestone/Activity** | **Key Steps** | **Start Date** | **End Date** | **Lead Staff Member(s)** | **Resources Required** |
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